

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-08-1392

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Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Work Duration: 15 Working Days upon receipt of P.O.					
REPAIR AND MAINTENANCE					
(Transportation Equipment-Motor Vehicle)					
Honda Wave 100-SF1054 (ODOMETER 37,301)					
1	1	set	Exterior Tire with inner tube (2.25 x 17)		
2	1	set	Rear Sprocket 36T with engine sprocket 14T and chain #428		
3	1	set	Side Mirror		
4	1	pc.	Speedometer Cable		
5	1	pc.	Speedometer box		
6	1	service	Labor for installation of items 1-5		
Honda Wave100-SF1064 (ODOMETER 18,181)					
7	1	pc.	Fuel Cock		
8	1	pc.	Spark Plug		
9	1	set	Side Mirror Long Stand (6Q)		
10	1	set	Tire with inner tube (2.50 x 17)		
11	1	set	Tire with inner tube (2.75 x 17)		
12	1	pc.	Speedometer Cable		
13	1	pc.	Speedometer Box Assy.		
14	2	pcs	Head Light Bulb (DF) white		
15	2	pcs	Head Light Peanut Bulb		
16	1	pc.	Seat Cover		
17	1	service	Labor for installation of items 7-16		
Honda XRM 125 SF1074 (ODOMETER 35,292)					
18	1	set	Body Cover		
19	1	set	Under Body Cover		
20	1	set	Console Cover		
21	1	pc	Seat Cover		
22	1	pc	O Ring		
23	1	set	Foot Rest		
24	1	pc	Tire 2.75 x 17 with tube		
25	1	pc	Fender Front		
26	1	service	Labor for installation of items 18-25		
Honda XRM 125 SN4129 (ODOMETER 45,434)					
27	1	set	Side Mirror		
28	1	set	Tire with tube (2.50 x 17)		
29	1	pc.	Speedometer Cable		
30	1	pc.	Speedometer Gear Box Assembly		

FOR SALE
P 500.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-08-1392 **DATE** : August 13, 2024

PURPOSE: TO BE USED FOR THE REPAIR AND MAINTENANCE (HONDA WAVE 100 PLATE#SF1054, HONDA WAVE 100-SF1064, XRM 125 SF1074 , XRM 125 SN4129, XRM 125 TEMP. 1357005 AND XRM 125 TEMP 135990) OF THE COOPERATIVES AND LIVELIHOOD DEVELOPMENT OFFICE (CLDO).

OFFICE : CLDO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , September 17, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

	Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
:	60,100.00	: 1,202.00
		: 3,005.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration
- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 500.00
- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE